



NOTICE

NOTICE is hereby given that the Thirty-Eighth Annual General Meeting of the Shareholders of **KEVENTER AGRO LIMITED** will be held on Friday, 27th day of September, 2024 at 2:30 P.M. at the Registered Office of the Company at 34/1, D H Road, Kolkata- 700 027, to transact the following business:-

ORDINARY BUSINESS.

1. To consider and adopt the financial statements of the Company for the financial year ended 31st March, 2024 together with the Reports of the Directors, Auditors and Secretarial Auditors.
2. To appoint a Director in place of Mrs. Parvana Mayank Jalan (DIN: 06550070), who retires by rotation and being eligible, offers herself for re-appointment.

"RESOLVED THAT Mrs. Parvana Mayank Jalan (DIN: 06550070), who is liable to retire by rotation pursuant to Section 152 of the Companies Act, 2013 and being eligible has offered herself for reappointment, be and is hereby re-appointed as a Director of the Company."

**Regd. Office:
34/1, D. H. Road
Kolkata -700027**

Dated: 21st day of August, 2024

By Order of the Board of Directors

Swagatam Khandelwal

**Swagatam Khandelwal
Company Secretary
Membership No. A25602**

Keventer Agro Limited

Registered Office: 34/1 D.H. Road, Kolkata - 700027, West Bengal, India. **Ph:** +91 33 35036200/6201

Website: www.keventer.com | **CIN Number:** U15419WB1986PLC040729 | **E-mail:** keventerho@keventer.com

NOTES:

- 1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF. A PROXY NEED NOT BE A MEMBER OF THE COMPANY. A PROXY FORM DULY COMPLETED AND SIGNED SHOULD BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE SCHEDULED TIME OF THE ANNUAL GENERAL MEETING.**

As per Section 105 of the Companies Act, 2013 and Rules framed thereunder, a person can act as a Proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. However, a member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as Proxy and such person shall not act as a Proxy for any other person or shareholder.

2. Pursuant to Section 113 of the Companies Act, 2013, Corporate Members intending to send their authorized representatives to attend the meeting are requested to send to the Company a certified copy of the Board resolution authorizing such a representative to attend and vote on their behalf at the meeting.
3. Members who would like to express their views or ask questions during the Annual General Meeting may raise the same at the meeting or send them in advance (mentioning their name and folio no.), at least 3 days prior to the date of the AGM at following email id: swagatamkhandelwal@keventer.com.
4. Members are requested to notify immediately any change of address to the Company at its registered office in respect of their share, if any quoting their folio number.
5. The requisite document(s) as may be required for inspection by the Shareholders, shall be made available for inspection to the members of the Company at the Registered Office of the Company upto the date of Annual General Meeting during working hours.
6. Notice of the Annual General Meeting along with the Annual Report is being sent by electronic mode to all the Members at their email addresses as registered with the Company.
7. The Register of Directors and Key Managerial Personnel (KMPs) and their shareholding maintained under Section 170 of Companies Act, 2013 and the Register of Contracts or arrangements in which Directors are interested maintained under Section 189 of the Companies Act, 2013 will be available for inspection by the Members at the Annual Ordinary General Meeting.
8. A route map showing directions to reach the venue of the Annual General Meeting is given at the end of this Notice as per the requirement of the Secretarial Standards-2 on "General Meetings".
9. The disclosures required pursuant to Secretarial Standard 2 in respect of the Director seeking appointment/re-appointment at the Annual General Meeting are given as an Annexure to this Notice.



Details of Director seeking re-appointment at the Annual General Meeting

Name of Director	Mrs. Parvana Mayank Jalan (DIN: 06550070)
Date of Birth	23.02.1981 (42 years)
Qualifications	B.A.
Brief resume and expertise in specific functional area	Mrs. Parvana Mayank Jalan is a graduate in Arts, and has pursued an Advance Course in Image Consultancy from Singapore. She has undergone special training in Teacher's Training Assistance for American Psychological Association and Mental Health Rehabilitation Technician Training.
Date of appointment on the Board	11/04/2013
Directorships held in other companies as on 31.03.2024	1. Keventer Capital Limited 2. Keventer Ventures Limited 3. Twenty First Century Securities Ltd.
Membership/ Chairmanship of Committees of Board of Directors of the Company as on 31.03.2024	NIL
Membership/ Chairmanship of Committees of other companies as on 31.03.2024	NIL
Shareholding in the Company	NIL
Relationship with other Directors/ KMP	Mrs. Parvana Mayank Jalan is the wife of Mr. Mayank Jalan, Managing Director of the Company
No. of Board Meetings attended during FY 2023-24 [out of 9 held]	8
Terms and conditions of Appointment or Re-appointment	Appointed as Non-Executive Director of the Company liable to retire by rotation
Details of Remuneration sought to be paid and the Remuneration last drawn	No Remuneration is proposed to be paid to Mrs. Parvana Mayank Jalan beside sitting fees for attending Board Meetings/ Committee Meetings.

Proxy Form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Venue of the meeting: 34/1, D.H. Road, Kolkata -700027

Date & Time: 27th day of September, 2024 at 2:30 P.M.

CIN :	U15419WB1986PLC040729
Name of the Company :	KEVENTER AGRO LIMITED
Registered Office :	34/1, D.H. Road, Kolkata-700 027
Name of the Member(s) :	
Registered Address :	
E-mail Id :	
Folio No. / Client ID :	

I/We, being the member(s) holding _____ (number) shares of the above named company, hereby appoint:

Name :	E-mail Id:
Address:	
Signature of Proxy:	

OR FAILING HIM

Name :	E-mail Id:
Address:	
Signature of Proxy:	

OR FAILING HIM

Name :	E-mail Id:
Address:	
Signature of Proxy:	

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 38th Annual General Meeting of the Company, to be held on Friday, 27th day of September, 2024 at 2:30 P.M. at 34/1, D.H. Road, Kolkata-700 027 and at any adjournment thereof in respect of such resolutions as are indicated below:

Sl. No.	Resolution(s)	Vote	
		For	Against
ORDIANRY BUSINESS			
Resolution 1.	To consider and adopt the financial statements of the Company for the financial year ended 31 st March, 2024 together with the Reports of the Directors, Auditors and Secretarial Auditors.		
Resolution 2.	To appoint a Director in place of Mrs. Parvana Mayank Jalan (DIN: 06550070), who retires by rotation and being eligible, offers herself for re-appointment.		

Signed this _____ day of _____, 2024

Signature of Shareholder _____

Signature of Proxy holder _____

Affix
Revenue
Stamp

Note:

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than 48 hours before the commencement of the Meeting.
2. The Proxy need not be a member of the Company.

KEVENTER AGRO LIMITED

Registered office: 34/1, D.H. Road, Kolkata - 700 027
Phn: 033 3503 6200/01; Email: keventerho@keventer.com
CIN: U15419WB1986PLC040729

ATTENDANCE SLIP

38TH ANNUAL GENERAL MEETING
Friday, 27th day of September, 2024 at 2:30 P.M.

PLEASE COMPLETE THIS ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING HALL

Folio No. / DP ID* / Client ID* :
Serial No.:
Shares:
Name:
Name(s) of joint Holder(s), if any:
Address:

*Applicable for shares held in electronic form

I/We hereby record my/our presence at the 38th Annual General Meeting of the Company, to be held on **Friday, 27th day of September, 2024 at 02:30 p.m.**

.....
Name of Member/Proxy (in BLOCK LETTERS)

.....
Signature of Member/Proxy Present

KEVENTER AGRO LIMITED

Registered office: 34/1, D.H. Road, Kolkata - 700 027

Phn: 033 3503 6200/01; Email: keventerho@keventer.com

CIN: U15419WB1986PLC040729

Route Map for Annual General Meeting

